***Option A: An Original Research Report Proposal Template***

Student Information

|  |  |
| --- | --- |
| Name | à |
| IU Email Address | à |

Proposed Capstone Committee

|  |  |
| --- | --- |
| **Role** | **Faculty Member Name** |
| Chair | à |
| Member | à |
| Member | à |

Study Description

Tentative Title

à

Explanation and Need

Introduce the topic and demonstrate the need for the study (for example, by citing relevant existing literature and explaining what your study will add to the topic). This is typically 5 to 10 paragraphs. The box will expand as needed as you type.

à

Methodology

Describe the methods to be followed in accomplishing the study. Typically 3 to 5 paragraphs. If your methodology involves the use of human subjects, see also the Section on Institutional Review Board (IRB) approval, below.

à

Expected Results or Conclusions

One paragraph is generally sufficient.

à

Representative References

Provide a list of representative sources that you have found that are relevant for your proposed study. While you are likely to add additional sources as you continue your research, the list should be comprehensive enough to make it clear that you have identified a good share of the relevant scholarly literature. Items should appear in the format consistent with the Style Manual you are using (e.g., APA, Chicago). The box will expand as you type.

Institutional Review Board (IRB) Approval

Important: If your methodology includes the use of human subjects you must apply for IRB approval before recruiting subjects or collecting data. You must obtain IRB approval before your topic can be distributed to the proposed research committee for review.

Examples of the kinds of research requiring IRB approval include the following:

* Interviews (in-person, by email, or telephone); note that if you are interviewing only one person, the IRB does not consider this to be systematic research and IRB approval is not required; Surveys; Behavioral or educational testing; Observation of individual or group behavior (including students); Study of existing data, documents, or database archives that involve any of the above.

Does your methodology require IRB approval? (Type an X in the appropriate box.)

|  |  |
| --- | --- |
|  | Yes |
|  |  |
|  | No |

If you answered Yes,

1. provide your IRB Protocol number: à

***Option B: A Practical Project Related to Curriculum and Instruction Proposal Template***

Student Information

|  |  |
| --- | --- |
| Name | à |
| IU Email Address | à |

Proposed Capstone Committee

|  |  |
| --- | --- |
| **Role** | **Faculty Member Name** |
| Chair | à |
| Member | à |
| Member | à |

Project Description

Tentative Title

à

Explanation and Need

Introduce the topic and demonstrate the need for the project (for example, by citing relevant existing literature and explaining what your study will add to the topic). This is typically 3 to 7 paragraphs. The box will expand as needed as you type.

à

Project Components

Describe the materials that will be generated as a result of completing this project. Typically 3 to 5 paragraphs. If your project involves the use of human subjects, see also the Section on Institutional Review Board (IRB) approval, below.

à

Expected Applications of Product

One paragraph is generally sufficient.

à

Representative References

Provide a list of representative sources that you have found that are relevant for your proposed project. While you are likely to add additional sources as you continue your work, the list should be comprehensive enough to make it clear that you have identified a good share of the relevant scholarly literature. Items should appear in the format consistent with the Style Manual you are using (e.g., APA, Chicago). The box will expand as you type.

Institutional Review Board (IRB) Approval

Important: If your methodology includes the use of human subjects you must apply for IRB approval before recruiting subjects or collecting data. You must obtain IRB approval before your topic can be distributed to the proposed research committee for review.

Examples of the kinds of research requiring IRB approval include the following:

* Interviews (in-person, by email, or telephone); note that if you are interviewing only one person, the IRB does not consider this to be systematic research and IRB approval is not required; Surveys; Behavioral or educational testing; Observation of individual or group behavior (including students); Study of existing data, documents, or database archives that involve any of the above.

Does your methodology require IRB approval? (Type an X in the appropriate box.)

|  |  |
| --- | --- |
|  | Yes |
|  |  |
|  | No |

If you answered Yes,

1. provide your IRB Protocol number: à

***Option C: An Oral Capstone Exam Proposal Template***

Student Information

|  |  |
| --- | --- |
| Name | à |
| IU Email Address | à |

Proposed Capstone Committee

|  |  |
| --- | --- |
| **Role** | **Faculty Member Name** |
| Chair | à |
| Member | à |
| Member | à |

Content Question 1

à

Representative References

Provide a list of representative sources that you have found that are relevant for your proposed project. While you are likely to add additional sources as you continue your work, the list should be comprehensive enough to make it clear that you have identified a good share of the relevant scholarly literature. Items should appear in the format consistent with the Style Manual you are using (e.g., APA, Chicago). The box will expand as you type.

Content Question 2

à

Representative References (see above)

Content Question 3

à

Representative References (see above)